



P.O. Box 3467
 Lisle, IL 60532-8467
 800 369-6651
 FAX 888 369-6651



READY-MADE ORDER FORM

PAPER COLOR SELECTION

Navy Blue Green

BLANK 2-POCKET FOLDERS 100# Linen Cover Stock
(Includes Business Card slits on right pocket)

Quantity \$ Total

Blank - Standard Folder \$.89 x _____ = _____

Blank - Expander Folder \$.97 x _____ = _____

LABEL FRAME 2-POCKET FOLDERS 100# Linen Cover Stock
*(Frame is 3.5"x2", positioned 7/4" from bottom,
 Includes business card slits on right pocket)*

Label Frame only - Standard Folder \$1.00 x _____ = _____

Label Frame only - Expander Folder \$1.08 x _____ = _____

2-PIECE ACCO TAX COVERS (No Pockets) 130# Linen Cover Stock
(for extra thick tax returns up to 300 pages-bound by 2-prong fasteners)

Blank - ACCO Tax Folder \$1.10 x _____ = _____

Label Frame - ACCO Tax Folder \$1.22 x _____ = _____

Window - ACCO Tax Folder \$1.22 x _____ = _____

SUB-TOTAL QUANTITY: _____

FOIL STAMP (Optional)

Foil stamp fee per folder \$.20 x _____ = _____
(use Sub-Total Quantity from line above)

Job set up fee per order-flat foil stamp \$80 x 1 = _____

Foil stamp new die charge for Logo \$100 x 1 = _____
First time order only (can be used on future jobs)

TOTAL: _____

Client Name: _____

Address _____

Contact _____

Date: _____