# REPORT COVER / TAX FOLDER
# BLIND OR FOIL EMBOSSING ORDER FORM

**CPA Marketing Group**

DATE:_____

**SHIP TO:** Firm name _____    Address _____

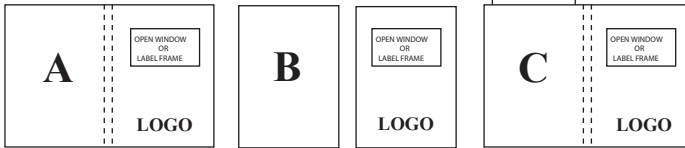attn: _____    _____

_____

**One Piece Report Cover**

For totally hidden plastic or wire spiral comb systems. Two sizes available: Regular (1-40 pages) and Thick (41-80 pages).

**Two Piece Report/Tax Cover**

Includes a separate front and back cover to accommodate any size report. For those using the one-piece cover, this option would be recommended for reports over 80 pages.

**One Piece Tax Folder**

Return is stapled or two-prong fastened to the top flap on the cover and then rolled over to conceal the binding. Optional index divider tabs available.

Paper color _____

Foil color _____

Window or Label
- ☐ open window
- ☐ label frame

Window/Label Size
- ☐ small (2 x 3 1/2)
- ☐ large (2 3/4 x 4 1/4)

| A | OPEN WINDOW OR LABEL FRAME — LOGO |
| B | OPEN WINDOW OR LABEL FRAME — LOGO |
| C | OPEN WINDOW OR LABEL FRAME — LOGO |

**REGULAR** (1-40 pages)  A _____ + B _____ + C _____ = _____
*2 Piece Report Cover*

**THICK** (41-80 pages)  A _____ + B _____ + C _____ = _____
*2 Piece ACCO Tax*

**"Combined" Total Order** _____
*Regular + Thick = "Combined"*

## TO COMPUTE FINAL PRICING:

**First-time firm name/logo embossing die charge**

| | | | | |
|---|---|---|---|---|
| Blind emboss | $350 | x | 1 | = _____ |
| Foil emboss | $450 | x | 1 | = _____ |

**First 1000 pieces of "combined" total order**

| | | | | |
|---|---|---|---|---|
| Blind emboss logo and window/label frame | Blind emboss | $1.49 | x | 1000 (qty) = _____ |
| Foil emboss logo and blind emboss window/label frame | Foil & Blind emboss | $1.70 | x | 1000 (qty) = _____ |

**Additional pieces over 1000 of "combined" total order**

| | | | | |
|---|---|---|---|---|
| Blind emboss logo and window/label frame | Blind emboss | $1.20 | x | _____ (qty) = _____ |
| Foil emboss logo and blind emboss window/label frame | Foil & blind emboss | $1.36 | x | _____ (qty) = _____ |

**Options**

1. Taped tax folder pocket (for left side of tax folder) ..................... $ .35 x _____ = _____
2. Index divider tabs (for tax return indexing) ..................... $ .17 x _____ = _____

Taped connector pieces

3. Hide-A-Bind (1-piece) *for use with plastic or wire combs* ..................... $ .20 x _____ = _____
4. Removable Hide-A-Bind (2-piece set) *for use with plastic or wire combs* ..................... $ .32 x _____ = _____
5. Three-Flex (2-piece set) ..................... $ .32 x _____ = _____
6. Removable Three-Flex (2-piece set) ..................... $ .32 x _____ = _____
7. Removable Tax (2-piece set) ..................... $ .30 x _____ = _____
8. Laser label ☐ White ☐ Ivory ☐ 5-up sheet ☐ 10-up sheet ..................... $ .15 x _____ = _____

Quantity: (Income Tax Returns _____ ) ( Financial Statements _____ ) ( Proposal _____ ) ( Blank _____ )

**Premium Paper Charge**

| | | | |
|---|---|---|---|
| Green #10 or Black #9 | $ .06 | x _____ (combined #) | = _____ |
| Steel Blue #8 | $ .10 | x _____ (combined #) | = _____ |

TERMS: 50% of total with order and remaining balance due 15 days after delivery of materials.
OVERS/UNDERS: Actual quantities shipped may vary by up to 10% of the order (over or under). Final billing is based on actual quantities shipped.
LEADTIME: First order – Six weeks from receipt of name/logo artwork and deposit.
SHIPPING: Ground UPS unless otherwise specified

**TOTAL** _____

**50% Deposit** ( _____ )

Balance due _____ *

*plus or minus over/unders plus shipping

**Questions? Phone CPA Marketing Group  800 369-6651 • FAX 888 369-6651**
**P.O. Box 3467, Lisle, IL 60532-8467**

File: ReportCoverBlindFoilEmb2017