



REPORT COVER / TAX FOLDER ENGRAVING OR FLAT FOIL STAMP ORDER FORM

DATE: _____

SHIP Firm name _____ Address _____
TO: attn: _____

One Piece Report Cover

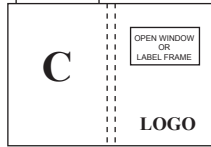
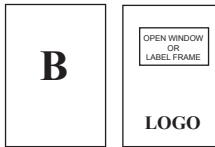
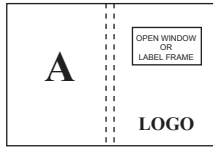
For totally hidden plastic or wire spiral comb systems. Two sizes available: Regular (1-40 pages) and Thick (41-80 pages).

Two Piece Report/Tax Cover

Includes a separate front and back cover to accommodate any size report. For those using the one-piece cover, this option would be recommended for reports over 80 pages.

One Piece Tax Folder

Return is stapled or two-prong fastened to the top flap on the cover and then rolled over to conceal the binding. Optional index divider tabs available.



REGULAR (1-40 pages)	A	+	B	+	C	=	_____
			2 Piece Report Cover				
THICK (41-80 pages)	A	+	B	+	C	=	_____
			2 Piece ACCO Tax				

“Combined” Total Order

Regular + Thick = “Combined”

TO COMPUTE FINAL PRICING:

First-time firm name engraving die charge	Color #1 Engraving/Flat Foil Stamp Die	\$100	x	1	=	_____
	Color #2 Engraving/Flat Foil Stamp Die	\$100	x	1	=	_____

First 500 pieces of “combined” total order

Blind emboss window/label frame	First color engraving/flat foil stamp	\$1.59	x	500 (qty)	=	_____
	Second color engraving/flat foil stamp	\$.29	x	500 (qty)	=	_____

Additional pieces over 500 of “combined” total order

Engraved firm name and blind embossed window frame	First color engraving (over 500)	\$1.40	x	_____ (qty)	=	_____
	Second color engraving (over 500)	\$.19	x	_____ (qty)	=	_____

Options

- 1. Taped tax folder pocket (for left side of tax folder) \$.35 x _____ = _____
- 2. Index divider tabs (for tax return indexing) \$.17 x _____ = _____

Taped connector pieces

- 3. Hide-A-Bind (1-piece) for use with plastic or wire combs \$.20 x _____ = _____
- 4. Removable Hide-A-Bind (2-piece set) for use with plastic or wire combs \$.32 x _____ = _____
- 5. Three-Flex (2-piece set) \$.32 x _____ = _____
- 6. Removable Three-Flex (2-piece set) \$.32 x _____ = _____
- 7. Removable Tax (2-piece set) \$.30 x _____ = _____
- 8. Laser label White Ivory 5-up sheet 10-up sheet \$.15 x _____ = _____

Quantity: (Income Tax Returns _____) (Financial Statements _____) (Proposal _____)

Blank Labels \$.11 x _____ = _____

Premium Paper Charge Green #10 or Black #9 \$.06 x _____ = _____
Steel Blue #8 \$.10 x _____ = _____

OVERS/UNDERS: Actual quantities shipped may vary by up to 10% of the order (over or under). Final billing is based on actual quantities shipped.
LEADTIME: First order – Six weeks from receipt of name/logo artwork and deposit.
SHIPPING: Ground UPS unless otherwise specified

TOTAL _____

50% Deposit (_____)
Balance due _____*

*plus or minus over/unders plus shipping

Questions? Phone CPA Marketing Group 800 369-6651 • FAX 888 369-6651
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